School Personnel: Initial the following checklist when verifying residence and sign below when all items are complete:

1. ________ Original documents presented
2. ________ Place a check mark next to the presented item, in each group below.

To register a student, the parent/legal guardian must supply three (3) types of ORIGINAL (no copies) documentation.

<table>
<thead>
<tr>
<th>1. Parent Picture ID:</th>
<th>2. ONE of the following ORIGINAL DOCUMENTS with parent/guardian’s name and address:</th>
<th>3. ONE of the following ORIGINAL DOCUMENTS with parent/guardian’s name and address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Current California State Driver’s License</td>
<td>a. Current valid vehicle registration</td>
<td>a. Property Tax Bill with parent’s name and property address indicating home owner’s exemption</td>
</tr>
<tr>
<td>b. Current California ID Card</td>
<td>b. State or Federal Tax Return (computerized or copy of original) filed within the past 12 months with W-2 forms (a) attached. Business returns do not meet residency requirements.</td>
<td>b. Rental/Lease Agreement with parent’s name, student’s name and address, as well as manager or owner’s name and phone number (verification required)</td>
</tr>
<tr>
<td>d. Statement of Residence</td>
<td>d. Other forms of identification or communication from a government agency</td>
<td></td>
</tr>
<tr>
<td>e. Military ID/Orders</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Utility (PG&E, water, etc.) P. O. Box, telephone bills, or deeds are NOT VALID residency verification documents.

3. ________ Residency verified on the basis of required documentation and status of enrollment:
   - Regular
   - Caregiver Affidavit
   - Affidavit of Residence
   - Intradistrict Transfer
   - Interdistrict Transfer
   - Homeless/Foster Youth
   - Special Education/Section 504

CAREGIVER AFFIDAVITS
Students shall qualify as District residents if they reside FULL-TIME in the home of a caregiving adult within District boundaries. This caregiving adult must provide residency verification as outlined above. “Full-time” for the purposes of this regulation is defined as:

- The student’s primary residence is that of the caregiving adult, and
- The student resides in the home of the caregiving adult full-time.

Caregiver Affidavits are available at the Student Services Office located at 1936 Carlotta Drive, Concord, CA 94519. In these cases the student’s parent/guardian and home owner/renter must both be present to register the student.

JOINT PHYSICAL CUSTODY
Students whose parents have joint custody may continue their enrollment in the Mt. Diablo Unified School District so long as at least one of their parents can meet the residency requirements of the District.

I attest that the above information I have provided is true and is accurate. I understand that if the student is not living full-time within the school boundary or if the student’s arrangements do not agree with the information provided above, the student will not be allowed to attend the school. I also understand that any changes in residency information (address, telephone number, guardianship, etc.) must be reported to the middle/high school registrar or elementary school office staff immediately and verified within 30 days. I also understand that falsification of information will be grounds for invalidating the student’s enrollment in school.”

Parent/Legal Guardian: read and sign the following statement, if true:

Parent/Legal Guardian Signature ___________________________ Date ________________

Signature of School Administrator or designee ___________________________ Title ________________ School ________________ Date ________________